

**MAINE DEPARTMENT OF CORRECTIONS  
ADULT FACILITY RESIDENT ALLOWABLE PROPERTY LIST  
MALE RESIDENTS**

*\* Denotes Non-Transferable Between DOC Facilities*

*Note: Canteen purchases also includes Annex purchases*

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
<b>BEDDING/LINEN</b>		
ANNEX BAGS, REUSABLE	1	Canteen Purchase - No larger than 15" tall, 12" wide, 8" deep.
BOX LOCK, COMBINATION	1	State Issue (replacements will be resident's responsibility - exchanged on a 1 for 1 basis). *Non-Transferable NOTE: Residents required to secure property box. Staff will secure lock upon completion of inventory.
ID CARD	1	State Issue (Replacement at resident's expense) - PROPERTY OF THE STATE
STORAGE BOX OR LOCKER	1	State Issue *Non-Transferable
<b>BEDDING/LINEN</b>		
BEDSHEETS	2	State Issue - *Non-Transferable
BLANKETS	2	State Issue - *Non-Transferable
BLANKET - PERSONAL	1	Must be ordered through practices established by the facility. Purchase price may not exceed \$75.00. Only a total of 3 of any type of blanket is allowed.
BLANKET - QUILT	1	Only if awarded by the facility for specific program participation, e.g., Veteran Art Contest. Only a total of 3 of any type of blanket is allowed.
MATTRESS	1	State Issue - *Non-Transferable
PILLOW	1	State Issue - *Non-Transferable
PILLOW CASE	1	State Issue - *Non-Transferable
TOWELS	3	State Issue - *Non-Transferable
WASHCLOTHS	2	State Issue - *Non-Transferable
<b>ELECTRONIC EQUIPMENT &amp; COMPONENTS</b>		
AA/AAA BATTERIES		Canteen Purchase. A resident is only allowed to possess batteries if they have a battery operated shaver or a TV remote controller. A resident may only have enough batteries to power the device(s) and 1 set of spare batteries, i.e., 2 batteries plus 2 spares for a shaver.

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
ADAPTER, CLEAR	1	Canteen Purchase
AM/FM RADIO - CLEAR CASE - NO SPEAKERS	1	Canteen Purchase
ANTENNA (AS APPROVED BY FACILITY)	1	Canteen Purchase
AUDIO BOOKS	Included in total count of 30 CDs	Must be ordered (DIRECTLY from publisher, commercial distributor or religious catalog).
AUDIO CDs (NO EXPLICIT LYRICS) AND CD CLEANING DISC (ALL MUST HAVE FACTORY LABEL)	30 (Religious CDs and videogames will be included in total count)	NO HYBRID CDs - NO DVDs (EXCEPT AS SET OUT BELOW) OR COMBINATION AUDIO/ VIDEO CDs, MUST BE MARKED WITH RESIDENT'S NAME & MDOC NUMBER, EXPLICIT LYRICS, EITHER FACTORY LABELED OR DETECTED DURING REVIEW, ARE NOT ALLOWED.
CABLE SPLITTER, TV CABLES, INCLUDING HD CABLES, ADAPTERS, ETC.	DETERMINED BY FACILITY	Canteen Purchase IF ITEMS ARE DETERMINED NECESSARY BY FACILITY
CD PLAYER LENS CLEANER	1	Canteen Purchase
CD STORAGE CASES	2	Canteen Purchase - Clear Only
COAXIAL CABLE	1	Unless more, up to 3 cables, if extra is determined necessary by the facility. Canteen Purchase - 3' or 6'
COMPUTER TABLET & COMPONENTS (EAR BUDS & AC ADAPTER)	1	State Issued
COMPUTER TABLET & COMPONENTS (EAR BUDS & AC ADAPTER) (PERSONAL)	1	Canteen Purchase
COMPUTER TABLET PROTECTIVE COVER	1	State Issued
COMPUTER TABLET PROTECTIVE COVER (PERSONAL)	1	Canteen Purchase
DISC PLAYER W/AC ADAPTER & MINI HEADPHONES (CLEAR CASE)	1	Canteen Purchase
DVDs - EDUCATION/ TREATMENT /PROGRAM		As provided by facility education/treatment/program staff, must be for current education/treatment/program needs.
DVDs - RELIGIOUS		Must be a group religious DVD provided by facility chaplain, or other designated facility staff.

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
EARBUDS, CLEAR	1	Canteen Purchase
HEADPHONE EXTENSION & ACCESSORY KIT	1	Canteen Purchase NOT TO EXCEED 6'
HEADPHONES W/ADAPTER	1	Canteen Purchase (IN ADDITION TO MINI HEADPHONES W/DISC PLAYER)
HEADPHONES, NON-NOISE CANCELING (over the ear)	1	Canteen Purchase
MEMORY CARD FOR VIDEOGAME PLAYER	2	Canteen Purchase
REPLACEMENT CUTTER/FOIL SHAVER HEAD	1	Canteen Purchase
TV (CLEAR CASE)	1	Canteen Purchase - No Speakers, 22" OR LESS (DIAGONALLY MEASURED)
TV MONITOR, up to 27 INCHES	Only 1 of either a TV or TV monitor is allowed.	Canteen Purchase
TV REMOTE CONTROLLER (requires 2 AAA batteries)	1	Canteen Purchase, only if allowed by facility.
USB CHARGING CORDS AND CHARGING BLOCKS	Only the quantity necessary for the operation of authorized electronic devices.	Canteen Purchase
VIDEOGAME CDs	Included in total of 30 (with audio CDs)	Max rating "T"
VIDEOGAME PLAYER BeeLink SERS Ryzen 7 5800H Ram; 16gb or 32gb RAM/500gb M.2ssd. (Chip for internet connectivity must be removed). NO MODEM - W/APPROPRIATE CABLES/ADAPTERS and GAME CONTROLLER.	Only 1 videogame player is allowed.	May be ordered through practices established by the Department.

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
VIDEOGAME PLAYER BOSGame AMD Ryzen 3 3200U. Up to 3.5Ghz, 2 core/12 threads, 8gb RAM, 256gb hard drive (Chip for internet connectivity must be removed). NO MODEM - W/APPROPRIATE CABLES/ADAPTERS and GAME CONTROLLER.	Only 1 videogame player is allowed.	May be ordered through practices established by the Department.
VIDEOGAME PLAYER PLAYSTATION 2 - NO MODEM - CD TYPE ONLY W/APPROPRIATE CABLES/ADAPTERS and GAME CONTROLLER. (Only "grandfathered" PlayStation 2s are allowed & no new purchases).	Only 1 videogame player is allowed.	MAY ONLY BE USED TO PLAY VIDEO GAMES OR AUDIO CDs. Cables/adapters, game controllers may be ordered through practices established by the facility.
VIDEOGAME PLAYER WITH BUILT-IN GAMES: NINTENDO, SUPER NINTENDO, OR SEGA-GENESIS	Only 1 videogame player is allowed.	Must be ordered through practices established by the facility.

### **FOOTWEAR/CLOTHING**

Refer to Policy (AF) 10.1, Resident Allowable Property on purchase of personal clothing items by residents at minimum security facilities and in minimum security housing units

ATHLETIC SUPPORTERS, i.e., ANKLE, KNEE, WRIST	2 EACH	Canteen Purchase
BALL CAP	1	Gray Only - Canteen Purchase
BALL CAP (WHITE)	1	Food Service Worker Only, if allowed by facility. Replacement is resident's responsibility.
BELT OR SUSPENDERS	1	Belt or Suspenders - Approved Color Only - State Issue
COAT HANGERS	If allowed at facility	State Issue * Non-transferable
GLOVES/MITTENS (SEASONAL)	1 PAIR	State Issue
GYM SHORTS (NO CUT OFFS) WORN IN LIVING AREA AND TO AND FROM REC ONLY	2 PAIR	7" - 9" inseam - Gray Only. Canteen Purchase
INSOLES	1 SET PER FOOTWEAR	Canteen Purchase

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
JEANS	4 PAIR	State Issue
LAUNDRY BAGS	2	State Issue - White Only (IF REQUIRED BY FACILITY). *Non-Transferable
ODOR EATERS	1 SET PER FOOTWEAR	Canteen Purchase
SHIRTS	4	Blue Only - State Issue
SHOELACES	1 SET PER FOOTWEAR	Received with footwear
SHOWER SHOES	1 PAIR	State Issue or Canteen Purchase
SNEAKERS/SHOES /BOOTS	3 PAIR	One pair of sneakers/shoes allowed in at Intake, otherwise State issue or Canteen purchase. Total of 3 pairs allowed at transfer. No steel toe, steel shank or composite toe footwear.
SOCKS OR	7 PAIR	White Only - State Issue for a non-cotton blend or canteen purchase. Canteen purchase for 100% cotton socks. Only a total of 7 pairs of any type of sock is allowed.
SOCKS (DIABETIC)		Canteen Purchase or Issued by Medical. Only a total of 7 pairs of any type of sock is allowed.
SWEATPANTS	2 PAIR	Gray Only - State Issue
SWEATSHIRTS	2	Gray Only - State Issue
TANK TOPS - APPROVED TYPE WORN IN LIVING AREA AND TO AND FROM REC ONLY	3	Gray or white only - Canteen Purchase
THERMAL UNDERWEAR (IF MEDICALLY REQUIRED OR ISSUED DUE TO WORK ASSIGNMENT)	2 PAIR	State Issue or Canteen Purchase
T-SHIRT (MAROON)	1	HOSPICE VOLUNTEER ONLY
T-SHIRTS	7	White Only - State issue for up to 4. Canteen purchase for additional T-shirts for a total of 7. Canteen purchase for 100% cotton T-shirts, if not state issued.
UNDERWEAR (BRIEFS)	7	White Only - State Issue or canteen purchase for a non-cotton blend. Canteen purchase for 100% cotton underwear (briefs). Only a total of 7 of any type of underwear is allowed.
UNDERWEAR (BOXER BRIEFS) OR		White Only - State Issue or canteen purchase for a non-cotton blend. Canteen purchase for 100% cotton underwear (boxer briefs). Only a total of 7 of any type of underwear is allowed.
UNDERWEAR (BOXERS)		White Only - Canteen purchase. Only a total of 7 of any type of underwear is allowed.
WEIGHTLIFTING BELT	1	Canteen Purchase
WEIGHTLIFTING GLOVES	1 PAIR	Canteen Purchase

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
WEIGHTLIFTING STRAPS	1 SET	Canteen Purchase
WINTER COAT	1	State Issue
WINTER HAT	1	State Issue

### HYGIENE ITEMS

(Refer to Policy (AF) 10.1, Resident Allowable Property on what items are transferable).

BATTERY OPERATED SHAVERS (requires 2 AA batteries)	1	Canteen Purchase or issued by medical, only if allowed by facility
BEESWAX HAIR PRODUCT	1	Must be acquired through practices established by the facility
BODY OILS	2	Canteen Purchase - exchanged on a 1 for 1 basis
COMB	1	State Issue or Canteen Purchase
CURLING IRON	1	Canteen Purchase at minimum security facilities and in minimum security housing units
DENTAL FLOSS	1	SHORT LENGTHS ONLY - Canteen Purchase
DENTURE CUP	1	Canteen Purchase
DENTURE ITEMS (CLEANING TABLETS/DENTURE ADHESIVE, ETC.)	1 EACH	Canteen Purchase
DEODORANT	2	State issue or Canteen Purchase
DISH SOAP, LIQUID	2 (AT ANY ONE TIME)	Canteen Purchase.
DISPOSABLE RAZOR	1	State Issue - NOTE: exchanged on a 1 for 1 basis - Permitted in State storage as allowed by facility.
ELECTRIC RAZOR	1	Canteen Purchase
HAIR BRUSH	1	Canteen Purchase
HAIR CARE PRODUCTS (IN ADDITION TO SHAMPOO & BEESWAX)	3 (AT ANY ONE TIME)	Canteen Purchase
HAIR DRYER	1	Canteen Purchase at minimum security facilities and in minimum security housing units
HAIR PICK	1	Canteen Purchase
LIP BALM	2	Canteen Purchase
MOUTHWASH	2	Canteen Purchase

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
NAIL CLIPPER (TOENAIL OR STANDARD)	1	Canteen Purchase
PONYTAIL HOLDERS	1 PKG.	Canteen Purchase
SHAMPOO	2	State Issue or Canteen Purchase
SHAVING CREAM	2	Canteen Purchase
SKIN CARE PRODUCTS (IN ADDITION TO SHAVING CREAM & SOAP) - INCLUDES LOTIONS, FOOT POWDER, SUNBLOCK, ETC.	3 (AT ANY ONE TIME)	Canteen Purchase
SOAP AND/OR BODY WASH	2	State Issue or Canteen Purchase
SOAP BOX, CLEAR	1	Canteen Purchase
TOOTHBRUSH	1	State Issue or Canteen Purchase
TOOTHBRUSH HOLDER	1	Canteen Purchase - Clear Only
TOOTHPASTE	2	State Issue or Canteen Purchase
TRIMMER, HAIR/BEARD	1	Canteen purchase or as established by facility practice
TRIMMER, NOSE HAIR OR NOSE HAIR TRIMMER ATTACHMENT	1	Canteen purchase or as established by facility practice

### **JEWELRY**

24 INCH BREAK AWAY CHAIN OR IF A 24 INCH BREAK AWAY IS TOO SMALL TO GO AROUND THE NECK, UP TO A 36 INCH BREAK AWAY CHAIN, IF SO APPROVED.	1	Canteen Purchase or if the resident is approved for a larger chain, ordered through an approved vendor pursuant to facility practices.
WEDDING RING, BAND TYPE, WITHOUT STONE - NO OTHER PERSONAL JEWELRY ALLOWED	1	MAY BE BROUGHT IN AT INTAKE OR RECEIVED AS PART OF APPROVED MARRIAGE CEREMONY OR AS OTHERWISE APPROVED BY THE CAO.

### **MISCELLANEOUS ITEMS**

(Refer to Policy (AF) 10.1, Resident Allowable Property on what items are transferable).

ACCORDION FOLDER (LETTER SIZE) TO HOLD PERSONAL MAIL	1	State Issue - Replacement will be resident's responsibility - exchanged on a 1 for 1 basis.
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ACCORDION FOLDERS (LEGAL SIZE) TO HOLD LEGAL MATERIALS	2	State Issue - Replacement will be resident's responsibility - exchanged on a 1 for 1 basis.
ADDRESS BOOK SOFTCOVER - NO WIRE	1	Canteen Purchase
ART SUPPLIES (DRAWING PAPER PADS, COLORED PENCILS)	1 PAD - 1 SET PENCILS (not to exceed 36 pencils)	Canteen Purchase
ASPIRIN, TYLENOL, ADVIL, COUGHDROPS, ANTACIDS, MULTI-VITAMINS, FISH OIL AND OTHER NON-PRESCRIBED MEDICATIONS	DETERMINED BY FACILITY	State Issue or Canteen Purchase
CALCULATOR, CLEAR	1	Canteen Purchase
CALENDAR - NO WIRE	2	Regular calendar (DIRECTLY from publisher or commercial distributor). Second calendar allowed only if religious calendar (DIRECTLY from publisher, commercial distributor or religious catalog). Max. 12" x 12"
CANDLE/LIGHT, TEA - RECHARGABLE	1	Canteen Purchase
CARD STORAGE BOX	1	Canteen Purchase. No more than 16" long and 3" wide. ALL cards must fit in the card storage box.
CARDS, STANDARD 52-CARD DECK	2 DECKS	Canteen Purchase. ALL cards must fit in the card storage box.
CARDS, COLD CASE		State Issue. ALL cards must fit in the card storage box.
CARDS, OTHER (Dungeon & Dragons, Magic: The Gathering, Scrabble, etc.)		Must be acquired through practices established by the facility, approved sets only. ALL cards must fit in the card storage box.
CARDS, TAROT	1 DECK	Canteen Purchase. ALL cards must fit in the card storage box.
CELL FAN 6"	1	Not allowed at MSP - upon transfer to MSP, will be processed as non-allowable.
CELL LAMPS	1	Canteen Purchase
CEREAL/SOUP BOWL W/LID	2	Canteen Purchase
CIGARETTES	10 PACKS/ 1 CARTON	Canteen Purchase at minimum security facilities and in minimum security housing units. Cannot be transferred to a higher security facility or housing unit, cannot be mailed out, must be picked up, or disposed of.
CLEAR HOT POT	1	Canteen Purchase, only if allowed by facility. *Non-Transferable

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
COFFEE CUP WITH LID	1	Canteen Purchase at minimum security facilities and in minimum security housing units
DRINKING CUP, NOT INSULATED	1	State Issued
EYEGASSES, PRESCRIPTION AND/OR READING	2 PAIRS (EITHER PRESCRIPTION AND/OR READING)	One pair of prescription eyeglasses allowed in at Intake and replaced by Medical as prescribed. Purchase of an additional pair of prescription eyeglasses by the resident after Intake per facility practices. Reading glasses (canteen purchase). All glasses are to be plastic frames only and only non-metal and non-magnetic cases.
GAME DICE	6 - Maximum size of 3/4"	Must be acquired through practices established by the facility
HANDKERCHIEFS	3	Canteen Purchase - May not be worn on head, altered or marked. White Only.
HIGHLIGHTERS	2	Provided by facility education/program staff, must be for current education/program needs. Only color allowed is yellow.
INDIVIDUAL SIZE PERSONAL COOLER	1	Canteen Purchase - Work release worker only, if allowed by facility.
LEGAL MATERIALS	Must fit in the two (2) legal size accordion folders provided. All other legal materials will be stored by facility	May be brought in at intake, received through mail, or via Library.
MEDICAL DEVICES, E.G., DENTURES, PROSTHETICS, HEARING AIDS		May be brought in at intake. All new devices will be provided by Medical. Any item creating a safety or security risk must be approved by Chief Administrative Officer, or designee.
MEDICATIONS		Other than OTC medications sold in Canteen and allowed in amounts specified by the facility, all medications will be provided by Medical.
MESH BAG FOR CANS	1	State Issue (if used by facility). exchanged on a 1 for 1 basis. Residents will be charged for replacements. *Non-Transferable
PERSONAL CORRESPONDENCE		Must fit in the letter size accordion (provided)
PHOTO ALBUM (ONLY 1 PHOTO PER SLEEVE)	2	Canteen Purchase. A total of 96 photos are allowed in up to 2 photo albums. Albums do not count toward book total.
PHOTOGRAPHS (GROUP)	1 on display & others in photo album	FOR RESIDENTS IN GENERAL POPULATION. As set out in Policy 24.6, Recreational Programming.

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
PHOTOGRAPHS (NO POLAROID)	96	Received via mail or approved commercial distributor - Max. 4" x 6" - MUST NOT BE PROHIBITED UNDER POLICY 21.2 Resident MAIL – ALSO NO NUDE PHOTOS, (i.e., NO EXPOSED GENITALS, ANUS OR FEMALE BREASTS) MUST BE KEPT IN PHOTO ALBUM AND ONLY 1 PHOTO PER SLEEVE, except that if allowed by facility practice, photos may be displayed in designated location in cell or room, provided they do not obstruct any window and are not fixed to the wall.
POSTAGE STAMPS	2 BOOKS	Canteen Purchase
REPLACEMENT BULBS FOR LAMP	1	Canteen Purchase - 1 for 1 basis
REPLACEMENT RIBBON/TYPEWRITER RIBBON	1	Canteen Purchase
RUBBER SECURITY MIRROR	1	Canteen Purchase, if available
SUNGLASSES, (NON-MIRRORED/NON-METAL)	1	Canteen Purchase
SURGE PROTECTORS	1	If allowed for sale at the facility. *Non-transferable
TYPEWRITER	1	Canteen Purchase - Clear Plastic
WATCH BAND REPLACEMENT	1	Canteen Purchase
WATCH BATTERY	1	In watch - 1 for 1 exchange
WATER JUG	1	Canteen purchase - Work release worker only, if allowed by facility.
WRIST WATCH	1	Canteen Purchase Only - Not allowed to be brought in at intake (Watch battery must be in watch).
WRITING SUPPLIES (PAPER, JOURNAL, ENVELOPES, ETC.) PENS (BLUE - CLEAR BARREL ONLY), GREETING CARDS	1 journal for personal use and other items as specified by facility	Canteen Purchase
YOGA MAT	1	Dimensions: 24" x 72". Thickness: up to 3/32 inch (3 mm) Plum color only - Canteen Purchase only if allowed in housing unit. Only 1 yoga mat is allowed.
YOGA MAT	1	Dimensions: 28" x 80" up to 5/16" (8 mm) thick; only if issued as part of a DOC approved vocational training program for trainees and graduates. Only 1 yoga mat is allowed, whether through Canteen purchase or issued through the vocational program.

**MUSICAL INSTRUMENTS - MUST BE ORDERED THROUGH PRACTICES ESTABLISHED BY FACILITY**

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
GUITAR W/FOLLOWING ACCESSORIES: Guitar Strings (exchanged on a 1 for 1 basis, as established by Facility). Soft case, plastic guitar picks, plastic key winder, guitar strap.	1	
GUITAR EFFECTS PEDAL	1	Storage and use of guitars and guitar effects pedals will be determined by each facility based on space constraints etc., (e.g., stored in cells/rooms, stored in music room, stored in recreation - allowed for use in cells/rooms, in music room, in recreation, etc.).
HARMONICA	1	
PIANO KEYBOARD	1 - Only if allowed by facility	Storage and use of piano keyboard will be determined by each facility based on space constraints etc., (e.g., stored in cells/rooms, stored in music room, stored in recreation - allowed for use in cells/rooms, in music room, in recreation, etc.). *Non-Transferable
<b>PUBLICATIONS</b>		
HARDCOVER/SOFTCOVER BOOKS, NEWSPAPERS, MAGAZINES	20	Newspapers or magazines DIRECTLY from publisher or commercial distributor, books DIRECTLY from publisher or APPROVED commercial distributor. Packing list/invoice must be included with shipment for books. Not allowed to be brought in at intake.
HARDCOVER BOOKS (INCLUDING TEXT BOOKS)	Part of the 20 included above	Hardcover book must be no more than 9" x 12" x 3", except for hardcover textbooks used in an authorized education class & must be disposed of after class completion, unless approved by the CAO. *Non-transferable if exceeds size limits.
RELIGIOUS HARDCOVER/SOFTCOVER BOOKS, NEWSPAPERS, MAGAZINES	Part of the 20 included above	In addition to the above, these religious publications may be received directly from religious catalogs available from the facility chaplain, or other designated facility staff. Hardcover religious book(s) must be within size limits, unless CAO approves. Not allowed to be brought in at intake.
DICTIONARY	1	Canteen Purchase - will be counted in total book count
EDUCATION/TREATMENT/ PROGRAM MATERIALS		As provided by facility education/treatment/program staff, must be for current education/treatment/program needs.
POLITICAL MATERIALS, E.G., BROCHURES, PAMPHLETS, CATALOGS	MUST FIT IN THE LETTER SIZE ACCORDION FOLDER PROVIDED	Received through the Mail

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
RELIGIOUS MATERIALS, e.g., BROCHURES, PAMPHLETS, CATALOGS	MUST FIT IN THE LETTER SIZE ACCORDION FOLDER PROVIDED	May be acquired in accordance with Policy 24.3, Religious Services.

**RELIGIOUS ITEMS**

May be acquired in accordance with Policy 24.3, Religious Services, except that allowable religious headwear may be brought in at Intake.